

7 steps

of Vanguard Team Communication & Getting the Answers You Need



There are a number of individuals who are able to help support you as a Vanguard team member. Use this flowchart to help you understand who you should contact, why, and in what order.

#1

Digital Communication: VanWeekly, Vanguard website, emails, Twitter.

Check the VanWeekly, visit the Vanguard website or search through emails. Has your question been answered somewhere?

Team Members

Talk to your school-based Vanguard team members to see if they can provide answers, help, or support.

#2

School Lead

Your school Vanguard leads are there to help answer questions, provide due date reminders, and more. Use him/her as a resource!

#3

Learning Community Leads

Each learning community has leaders you can contact to share ideas and get answers to questions.

#4

Instructional Tech

The main contact for each tech topic is found below:

Michelle Easley: Digital Content

Farah Jetha: Device Deployment

Carla Mendes: All Vanguard money topics - stipends (for payments & purchases), substitutes, conference registrations

Mindy Ramon: Instructional Technology PD & Training

Kevin Robinson: Media Services

Heather Van Looy: Personalized Learning

#5

#6



Vanguard Lead Coach

Your lead coach, Heather Cox, can be reached in a number of ways:

Email - coxh@fultonschools.org

Twitter - @MrsHCox

Google Voice - 678.902.5782

Instructional Tech Director

If you've tried the previous steps and are still unable to get an answer, you can contact Hoke Wilcox. wilcoxh@fultonschools.org

#7

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